



Erasmus+ Programme

Key Action 1

- Mobility for learners and staff -

Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
University of Catania	I CATANIA01	Institutional Erasmus Coordinator – A. Rapisarda andrea.rapisarda@ct.infn.it IRO Coordinator – V. Tutino – uri@unict.it Prof. ANDREA BETTETINI Dep. GIURISPRUDENZA Address: VIA GALLO 24 Tel. 095230346 Fax Email: abettetini@lex.unict.it	http://www.unict.it/en/international-prospectus
Universidade do Porto	P-PORTO02	Cristina Ferreira Director of International Office sri@reit.up.pt (+351) 220408034 Faculty of Law Coordinator Pedro António Basto de Sousa Faculdade de Direito da Universidade do Porto Rua dos Bragas, 223 4050-123 Porto, Portugal T. (+351)22 2041673 – F (+351)22 2041672 – e-mail: manuela@direito.up.pt Maria Manuela Sanches Gomes dos Santos T. (+351)22 2041673 – F (+351)22 2041672 – email: manuela@direito.up.pt	www.direito.up.pt

¹Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers² per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of November in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships *
I CATANIA01	P PORTO02	380 / 0421	Law	1 st , 3 rd	2 (18)	Only by individual agreement
P PORTO02	I CATANIA01	380 / 0421	Law	1 st , 2 nd , 3 rd	2 (18)	Only by individual agreement

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training *
I CATANIA01	P PORTO02	380 / 0421	Law	1 (5) (5 hours)	
P PORTO02	I CATANIA01	380 / 0421	Law	1 person(s) x min. 8 teaching hrs. each	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

² Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

Receiving Institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I CATANIA01		Italian		A2	B1 in Italian or B2 in English recommended
P PORTO02		Portuguese		B1 Portuguese	B1 in Portuguese or B2 in English No certificate is required

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

I CATANIA01:

P PORTO02:

- Incoming Erasmus students must take at least 3 subjects at the Faculty of Law, per semester
- Incoming teaching staff must be individually accepted by the Faculty that coordinates the bilateral agreement. The acceptance will be based on the candidate's working plan and its adequacy to the teaching programme of the Faculty. The teaching period cannot be scheduled during Summer (i.e. July-August) in the Academic year
- Incoming non-teaching staff must be individually accepted by the department, service or unit concerned, based on the proposed working plan and the availability of the department, service or unit to host visitors.
- The SAED -(Serviço de Apoio ao Estudante com Deficiência)is a support service of the University which seeks to facilitate the integration of students with special education needs in the University of Porto. It aims to provide disabled students with the support they need to successfully accomplish their studies. Given the inner traits of the University of Porto, particularly its geographical organization and the autonomy of its schools, this support service is a network of offices and/or staff of different schools intending to monitor students with special needs enrolled in each school.
<http://sdi.letas.up.pt/default.aspx?pg=saedup.ascx&m=11>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
I CATANIA01	May	November
P PORTO02	Applications to the 1st semester: 15 June Applications to the academic year: 15 June	Applications to the 2nd semester: 30 November

2. I CATANIA01:

P PORTO02: All students selected by their Home University, who intend to spend a period of studies at the U.Porto have to register online in order to get the username and password needed to access the Application Form. All Application Forms MUST be submitted online.
http://sigarra.up.pt/up/en/WEB_BASE.ERA.PAGINA?p_pagina=122272

3. A Transcript of Records will be issued by the receiving institution no later than 6 weeks after the assessment period has finished at the receiving HEI.

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

4. Termination of the agreement

A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

I CATANIA01:

<http://www.unict.it/en/ects>

P PORTO02:

The University of Porto uses the ECTS Grading system. The number of ECTS credits for each course reflects the total number of hours a student is expected to devote to the course (in the form of lectures, homework, reading, essays, consultations, seminars, etc.). 60 ECTS credits are attached to the workload of a full-time year of formal learning (academic year) and the associated learning outcomes. At the University of Porto, one credit corresponds to 27 hours of student total work.

1 full academic year = 60 credits

1 semester = 30 credits

Local Grades awarded on a scale of 0-20 (pass mark 10)

18 to 20	Excellent
16 and 17	Very good
14 and 15	Good
10 to 13	Sufficient
0 to 9	Fail

ECTS Grades

The ECTS grading scale is based on the percentile (similar but not identical to the class rank) of a student in a given assessment, that is how was his/her performance relatively to other students enrolled in the last three years of the same curricular unit/course (or in a significant group of students). Therefore, ECTS grade does not have a direct fixed correspondence to the local grade.

ECTS Grade Nota ECTS	% of students who have achieved this grade % de alunos que obtiveram esta nota
A	10
B	25
C	30
D	25
E	10
FX	-

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details	Website for information
I CATANIA01	uri@unict.it	http://www.unict.it/en/international-mobility

P PORTO02	Teresa Medeiros Tel: +351 22 040 80 56 E-mail: incoming.mobility@reit.up.pt	http://sigarra.up.pt/up_uk/web_base.qera_pagina?p_pagina=122271
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3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details	Website for information
I CATANIA01	uri@unict.it	http://www.unict.it/node/8820
P PORTO02	Teresa Medeiros Tel: +351 22 040 80 56 E-mail: incoming.mobility@reit.up.pt	https://sigarra.up.pt/up/en/web_base.qera_pagina?p_pagina=122275

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I CATANIA01	uri@unict.it	http://www.unict.it/en/accomodation-and-meals
P PORTO02	Teresa Medeiros Tel: +351 22 040 80 56 E-mail: incoming.mobility@reit.up.pt	https://sigarra.up.pt/up/en/web_base.qera_pagina?p_pagina=122274

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁴
I CATANIA01	ERASMUS INSTITUTION COORDINATOR Prof. G. Pignataro – Rector <i>Andrea Kapisarda</i>	12.8 NOV. 2013	
P PORTO02	Pedro António Basto de Sousa Faculty of Law of University of Porto Local Coordinator	2013/11/15	

⁴ Scanned signatures are accepted